

Query and Clarification for Empanelment of event management agencies for BRLPS vide Ref no BRLPS/Proj-Comm/2214/23 dated 03/10/2025			
Sl no	Bid ref no	Suggestion	Clarification
1	Regarding Financial Criteria (Clause 3.1.1): The RFP specifies that the bidder should have a minimum average annual turnover of ₹50 lakh during the last three financial years from event-related activities	As a startup organization, we are newly incorporated and have demonstrated significant capability in executing medium- and large-scale events in the private sector. Kindly clarify whether start ups or newly established event management firms (with less than three years of operations or below ₹50 lakh turnover) may still participate in the empanelment process — possibly under a separate consideration or relaxation policy for startups recognized by DPIIT or MSME.	Same as per bid
2	Regarding Technical Experience Criteria (Clause 3.1.1, Point 3): The RFP specifies that the bidder should have experience in organizing similar events sponsored by any Government Department/PSU/Local Body/University.	We would like to clarify if experience gained as a third-party vendor or subcontractor for government-sponsored projects (i.e., where the main contractor was directly engaged by the government) will be considered valid and acceptable for fulfilling this criterion, provided that proper work completion certificates and supporting documents are submitted. A company that has previously worked for large corporate entities (e.g., limited companies, MNCs, or corporate entities) or has direct connections with and experience working with a government-affiliated company should be considered. Additionally, a company that has previously worked for a private college/university, organization, or branded automobile-related company should be considered for a one-time opportunity.	Same as per bid
3	We could not find any mention or details regarding the Earnest Money Deposit (EMD), Empanelment Fee, or Tender Fee in the RFP document. We therefore request you to kindly clarify whether the submission of EMD, Empanelment Fee, or Tender Fee is applicable for this particular RFP, or if the same is exempted.		It is clarified that Tender fee, EMD, empanelment fee is not required for submission of bid.
4	Bidder organization details at Page no 18 of issued bid document	With reference to the tender, we would like to clarify that we are participating as a service provider and do not engage in direct manpower supply or contract labour activities. Therefore, the requirement for a Labour Licence is not applicable to our scope of work.	It is clarified that Labor license is not required.

		We ensure full compliance with all statutory obligations relevant to our services and are committed to maintaining the highest standards of quality, safety, and legal compliance	
5	Eligibility & Evaluation Criteria for Events having value up to Rs 50 lakhs The agency shall have minimum 3 experience of organizing similar events/ fairs sponsored by any Government in India/PSUs/Local Bodies/Universities in India during the last 3 completed financial years. Work Order/Contract Agreement/Completion Certificate should be submitted. (a) 3 to 4 projects -18 Marks (b) 5 to 6 projects -24 Marks (c) More than 6 projects -30 Marks Minimum project value of single project should not be less than 05 Lakh	Sir I request you to please 2 to 4 projects instead of 3 to 4 projects in consideration of this tender	Same as per bid
6	Eligibility and Evaluation Criteria The agency shall have minimum 3 experience of organizing similar event/ fairs sponsored by any government in India/PSUs/Local Bodies/Universities in India during the last 3 completed financial years.	Can experience in similar work, in Autonomous Body, also be considered as qualifying experience?	It is clarified that experience with Autonomous bodies will also be accepted. "The Autonomous body is a government – established organization that operates with independence in its day-to-day functioning, but with some Government oversight & funding".
7	Eligibility and Evaluation Criteria Technical Presentation by bidder which shall include understanding of the BRLPS requirement, proposed solution, relevant experience and proposed plan to execute events.	Please clarify specifically	Presentation will be based on Agency profile and their achievement related to event management
8	Last date of Bid submission and Opening date i.e. 24.10.2025 till 03.00PM.	Can please extend the Bid Submission and opening date. Because The current tender schedule coincides with the major Indian festivals of Diwali and Chhath Puja, which fall between October 18 and October 28, 2025.	Last date of submission of bid has been extended to 05/11/2025 till 03:00 PM. Opening of bid at 05/11/2025 till 03:30 PM.

9	Eligibility and Evaluation Criteria For Events having value up to Rs. 50.0 lakh:- The bidder should have minimum average annual turnover of Rs. 50 Lakh for the last 3 financial years (2021-22, 2022-23 & 2023-24). The turnover should have come from event related activities For Events having value of more than Rs. 50.0 lakh upto Rs. 1.0 crore:- The bidder should have minimum average annual turnover of Rs. 1.0 crore during the last 03 financial years (2021-22, 2022-23 & 2023-24). The turnover should have come from event related activities	Inclusion of FY 2024–25: The current financial criteria consider the last three financial years, i.e., 2021–22, 2022–23, and 2023–24. We request that FY 2024–25 also be considered for turnover and experience calculations, as audited financial statements for 2024–25 are now available for most bidder. This inclusion will ensure fair participation and up-to-date financial assessment.	It is clarified that :- For Events having value up to Rs. 50.0 lakh:- The bidder should have minimum average annual turnover of Rs. 50 Lakh for any three consecutive financial years i.e (2021-22, 2022-23 ,2023-24 & 2024-25). For Events having value of more than Rs. 50.0 lakh upto Rs. 1.0 crore:- The bidder should have minimum average annual turnover of Rs. 1.0 crore for any three consecutive financial years i.e (2021-22, 2022-23 ,2023-24 & 2024-25). The turnover should have come from event related activities Accordingly Financial capacity certificate of the bidder issued by CA or statutory auditor placed at page no 19 of issued bid document may be updated. Rest terms and condition will remain the same
10	For Events having value up to Rs. 50.0 lakh:- The agency shall have minimum 3 experience of organizing similar events/ fairs sponsored by any Government in India/PSUs/Local Bodies/Universities in India during the last 3 completed financial years. Work Order/Contract Agreement/Completion Certificate should be submitted. (a) 3 to 4 projects -18 Marks (b) 5 to 6 projects -24 Marks (c) More than 6 projects -30 Marks Minimum project value of single project should not be less than 05 Lakh. For Events having value of more than Rs. 50.0 lakh upto Rs. 1.0 crore:- The agency shall have minimum 3 experience of organizing/ managing/ conducting similar events/	Revision in Experience Criteria for Category "Above ₹50 Lakh" and "Upto 50 Lakhs" The existing clause requires a minimum 5 years of operation in event management activities. We request that eligibility be modified to require a minimum of 3 years of experience instead of 5 years, to provide opportunities for emerging but competent agencies that have successfully executed large-scale government events.	It is clarified that For Events having value up to Rs. 50.0 lakh and For Events having value of more than Rs. 50.0 lakh upto Rs. 1.0 crore :- The agency shall have minimum 3 experience of organizing similar events/ fairs sponsored by any Government in India/PSUs/Local Bodies/Universities in India during the last 3 completed financial years i.e 2022-23, 2023-24 & 2024-25. Rest terms and condition will remain the same

	fairs sponsored by any Government Department/Ministries in India/PSUs/Local Bodies/Universities in India during the last 3 years. Work Order/ Contract Agreement/ Completion Certificate should be submitted. (d) 2 to 4 projects -18 Marks (e) 4 to 6 projects -24 Marks (f) More than 6 projects -30 Marks Minimum project value of single project should not be less than 75.0 Lakh		
11	For Events having value of more than Rs. 50.0 lakh upto Rs. 1.0 crore The agency shall have minimum 3 experience of organizing/ managing/ conducting similar events/ fairs sponsored by any Government Department/Ministries in India/PSUs /Local Bodies/Universities in India during the last 3 years. Work Order/Contract Agreement/Completion Certificate should be submitted. (d) 2 to 4 projects -18 Marks (e) 4 to 6 projects -24 Marks (f) More than 6 projects -30 Marks Minimum project value of single project should not be less than 75.0 Lakh.	Revision of Project Value Requirement: We also propose that for the Above ₹50 Lakh category, the clause be revised to accept one work order of a minimum ₹50 lakh value, instead of the current ₹75 lakh threshold, as most government event work orders range between ₹50–₹70 lakh.	It is clarified that:- 1. Minimum project value of single project should not be less than 05 Lakh for Category I (Having value of up to Rs 10 lakh). 2. Minimum project value of single project should not be less than 25 Lakh for Category II (Having value of more than Rs 10 lakh up to Rs 50 lakh) 3. Minimum project value of single project should not be less than 50 Lakh for Category III (Having value of more than Rs 50 lakh up to Rs 1.0 crore). Rest terms and condition will remain the same.
12	All bidder should submit with their proposal , "An undertaking on their letterhead that for which category they are interested"		